



WICKERWOOD FARM
WEDDINGS & EVENTS

TERMS AND CONDITIONS OF FURNITURE AND PROP HIRE

1. TO PLACE A BOOKING - We require a non-refundable 50% booking fee to confirm your order. The remaining 50% balance will be due 12 weeks prior to your event. We will be unable to supply your order without receipt of full payment.
2. DAMAGED, LOST OR STOLEN ITEMS - Wickerwood Farm reserves the right to substitute any items for an alternative design, should items be lost or damaged from a previous event. If the alternative design is significantly different, we will contact you and offer you the choice to go ahead, swap, or remove items from the order, without any additional charge. If for any reason Wickerwood Farm is unable to fulfil your order, a refund will be made for items no longer available.

Items hired from Wickerwood Farm are the responsibility of the 'Hirer' for the duration of your hire period. In the event of any items hired from Wickerwood Farm being lost, damaged or stolen while within the care of the 'Hirer' the replacement cost will be deducted from the 'Hirers' damages deposit. The 'Hirer' will be given 5 days to locate and return any missing items. However, if the missing item is required for a wedding or event within those 5 days the replacement cost will be deducted immediately so we can honour our booking. Should the damaged, lost or stolen items add to a total greater than the deposit paid, the 'Hirer' will be invoiced the remaining amount and asked to pay the outstanding balance no later than 7 days later.

3. DAMAGES DEPOSIT - Damage deposits cover any damage or loss to hire items. The amount of £1000 will be invoiced 12 weeks prior to your wedding to cover damage to Wickerwood Farm and your selected hire items. Should the value of your hire items exceed this amount an additional sum will be invoiced. Wickerwood Farm will refund the amount up to 3 weeks after the wedding or event minus any damage or loss costs should they have occurred. (See point 2).
4. CANCELLATIONS - Should you need to 'cancel' your wedding or event, the initial 50% non-refundable deposit will be retained. However, the remaining balance will not be billed if outside of the 12-week payment period. If your cancellation takes place 12 weeks prior to your wedding or event or less after the remaining balance has been paid, this balance will be refunded minus any admin time, meetings and visits that have taken place.

5. POSTPONEMENTS - Should you need to 'postpone' your wedding or event, Wickerwood Farm will work with you to move your booking to an alternative date at no additional cost. Should your wedding or event be postponed on more than one occasion an admin cost of £150 will be incurred.

6. WEATHER - Some items Wickerwood Farm have available to hire, for example - rugs, antique furniture, soft furnishings etc can be easily damaged by inclement weather (frost, rain, mud, damp etc). It is the 'Hirers' responsibility to ensure that these items are protected and brought inside and therefore not subjected to such conditions. Funds will be deducted from the damages deposit should this occur.

7. INJURY - Wickerwood Farm does not accept any responsibility for injury caused to any person or persons by or using any of the hired items during the hire period. All items hired are the responsibility of the 'Hirer' during their hire period at Wickerwood Farm.

8. SOFT FURNISHINGS AND BLANKETS - It is the 'Hirers' responsibility to remove food and debris before folding ready for collection. Please do not try to remove any stains as this can result in damage. Please notify us of any stained blankets or soft furnishings at the time of collection or return.



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BOOKING FORM

By signing this document, you agree that you have read and agreed to our above terms and conditions set out by Wickerwood Farm for hiring from our furniture and prop collection.

Date order placed :

Client names (print) : /

Client contact numbers : /

Date of hire :

Time of hire - Start : Finish :

Signed by clients : /

Please provide any other details you feel maybe relevant to your hire :

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